



Minutes

Board of Directors Meeting | September 16, 2015

8:00 a.m. – 10:00 a.m. CST

UWF Emerald Coast Joint Campus:
1170 MLK Boulevard Fort Walton Beach, Florida
Room 156

Call in Number 1-857-232-0157 216115

- I. Welcome:** In attendance, Greg Britton, Stan Connally, Ed Phelan, Brett DeJong, Caroline Dauzat, Joe Tannehill, Terry Ellis (call-in) and Cindy Anderson
- Anti-Trust Reminder was presented by Greg
- II. Treasurers Report:** Joe presented the treasurers report for the past two months and both were approved unanimously
- III. Actions:**
- Minutes from May 20 meeting were approved unanimously
 - Nominations for Dwane Brumfield and Tom Hurst Replacement: The Board asked Cindy to review past minutes to clarify where each current Director was with respect to terms and report back to the Board. She is also to contact the following manufacturers to determine their willingness to serve as a Director of the NWFCMC:
 - Lance Cook – Rubber and Specialties
 - Ascend (Stan to contact Tim Montgomery to ask for new name)
 - Jason Gilmore – Manown
 - Warren Whitfield – Cerex
 - Wayne Henson - Eastman
 - Funding for Annual Meeting: Saltmarsh, Cleaveland and Gund has committed to \$1,000, and AECOM may be able to commit. The total cost is estimated at \$3,800 (total estimate for reception refreshments, open bar and tent on the Green). The Board voted unanimously to cover what was not covered with sponsorships up to \$3,000.
 - Selection and approval of firm for two year audit and tax returns (Saltmarsh - \$10,400 and Warren Averett - \$9,700): After much discussion associated with the fact that both groups were provided the exact request for proposals, both firms are active in the support of the Council and both firms have nothing but positive reviews, the Board voted unanimously (Joe Tannehill abstaining) to go with the lower cost, Warren Averett for the audits and tax return for FY13/14.
 - Approve McMahon and Hadder Insurance as new affiliate members: Unanimous approval



- Approve Cindy to travel to MAF Meeting/Summit in West Palm Beach and Gulf Power Symposium: Approved unanimously understanding the total of both trips should be approximately \$1,500
- Approval of not to exceed \$1,000 for banners: The expenditure was approved unanimously, but there was discussion on allowing the schools to add logos that are not NWFLMFC members. Cindy to discuss with Jennifer Grove and she will also ensure those manufacturers that have not yet paid will be renewing membership for this year. If the banners can be created in time for the Oct 28 meeting, it should be used.

III. Discussion Items:

- Discussion of Annual Meeting October 19: Modifications were made to the draft agenda to move reports/updates earlier in the agenda, hope to get Military Committee ready to make presentation and ensure appropriate logos are included
- Membership updates: Cindy presented an aging and transaction report to indicate who is due to renew and who has paid. Stan committed to make some calls relative to Bay County. Cindy to make calls to other manufacturers to ensure renewals.
- Update on creation of the video: Greg and Cindy updated the Board on the creation of the two videos to be produced by RCG Media. Cindy was asked to send second draft of scripts to the BOD for final reviews. Suggestions were made to make sure video was used during the upcoming World of Possibilities, and PTA groups. The Board also asked that any success stories relative to young people who have gone thru local manufacturing program now working would be included in the video.
- Reminder of Gulf Power Symposium (<http://www.gulfpowersymposium.com/>): Stan reminded everyone of the Symposium.
- Debrief on IMCP: Cindy let everyone know that we had not received any feedback on why NWFL was not selected as a manufacturing Committee
- Committee Direction Discussion: Board recommended that Cindy use the NWFL EDO's for assistance on press releases.

IV. **Executive Director's Report:** No questions

V. **Next Board Meeting:** November 18, 8:00 – 10:00, UWF Emerald Coast Joint Campus